METRO YMCA OF THE ORANGES

CAMP REGISTRATION AND PAYMENT POLICY

Registration for Metro YMCA summer camps can be completed online through Pulse, in-person at your local branch or over the phone with a member of our Remote Welcome Center. During the enrollment process, a downpayment will be taken to secure your child's spot in a camp program. The registration process will display a payment plan for camp balances; however, you can pay online in advance of a scheduled payment date or in person at your branch's Welcome Center. If a partial payment is received, the remaining installment balance will be charged on the scheduled payment date.

SCHEDULED PAYMENTS:
Camp balance payments will be automatically charged on the scheduled payment date to the authorized credit/debit card or checking account you provided during registration. The schedule is also available on the next page.

A charge of $25.00 may be imposed for a declined payment or returned check. An alternative form of payment such as prepaid debit, money order, or credit card, may be required after two declined payments.

In the event the parent/guardian is in default and fails to make payment, the parent/guardian is responsible for all collection costs, including collection agency fees and legal costs. The Y will suspend services while collection efforts are pursued. Re-enrollment in any program requires prior satisfaction of all balances due, including collection costs. Child care/camp services may be terminated for failure to make payments or continuous late pick-ups.

Third-Party Payments: The Y accepts third-party subsidies at most locations.

- Parent/guardian is responsible for submitting all required paperwork
- Weekly security deposit is due at the time of registration
- Registration must be for 5 days per week
- Parent/guardian is responsible for making sure contacts including email and phone number are current
- Parent/guardian will be responsible for any unpaid balance by the third-party provider
- Services may be interrupted or terminated for failure to make payments on time

CHANGES TO YOUR CAMP ENROLLMENT:
Any changes to your camp enrollment (transfers, cancellations and withdrawals) must be requested using the online form at metroymcas.org. Tuition will not be prorated for any reason. There are no make-ups for illness, absence or vacation.

Transfers/ Changes: There is no additional charge to transfer a week/session of camp enrollment to a different week/session within the current camp year before January 31, 2027 at 11:59pm. From February 1, 2027 all changes are subject to a $35 administrative fee per camper, per request.

Transfers to a different week of camp must be submitted at least 21 days prior to the start of your scheduled camp week. All transfers are subject to availability. If the desired week is full, the camper must remain in their current enrollment or proceed under our cancellation policy.

Please note - the Early Bird rate does not apply to any transfers or additional weeks purchased after January 31, 2027, unless you were waitlisted during Early Bird registration.

Membership and Camp Rates: To qualify for Y member pricing, Y membership must be purchased by April 30 and maintained through the last day the child attends camp. If Y membership is purchased after your camp registration, a $35 administrative fee will apply to update your registration to member rates. Please request an adjustment through the Change Form on the website.

Metro YMCA memberships must be current and in good standing through the last date of your child's enrollment to receive the membership rates for camp programs. Any lapse in membership will result in camp charges reverting to the higher Community rate until the membership lapse is resolved.

Withdrawals and Refunds: The last day to cancel camp and receive a FULL refund is April 1, 2027 at 11:59pm. Camp cancellations received on or after April 2 forfeit all payments made, including downpayments. Credits/refunds will not be issued for participant absence, inclement weather or changes in family plans.

(Note: the East Orange YMCA Registration Fee is non-refundable and will be forfeited upon withdrawal).

Notice Requirements: All withdrawal or cancellation requests must be submitted through the online Change Form. Please review the chart below to determine the deadline for withdrawing from your child's camp week or session. Requests received after the applicable deadline will not stop scheduled payments.

- Weekly Camps: To withdraw from a camp week, submit the Change Form at least 21 days before the first day of that camp week. After April 1, payments already made toward that week are non-refundable.
- Multi-Week Session Camps: To withdraw from a multi-week session, submit the Change Form at least 21 days before the first scheduled payment date for the session. This deadline applies to the entire session.
- Late Withdrawals: If a withdrawal request is received after the applicable 21-day deadline, the full balance for the week or session remains due. Any remaining scheduled payments, including installments for multi-week sessions, will be charged to the pre-authorized payment method on file.

Exceptions to the cancellation and payment policy are limited to **documented medical circumstances** that prevent a child from participating in camp. Changes in plans, scheduling conflicts, transportation issues, or other personal circumstances are subject to the standard cancellation policy.

Families requesting a medical exception must complete the online Change Form and provide supporting documentation from a medical provider to the Branch Executive Director. **Submission of a request or documentation does not guarantee approval, a refund, or a credit.** Please allow up to 10 business days for a determination.

Last Day to Transfer or Withdraw (forfeiting any monies paid)	Payment Draft Date	Camp Week/First Week of Session
May 24, 2027	May 28, 2027	June 14 – 18, 2027
May 31, 2027	June 4, 2027	June 21 - 25, 2027
June 7, 2027	June 11, 2027	June 28 - July 2, 2027
June 14, 2027	June 18, 2027	July 5 - 9, 2027
June 21, 2027	June 25, 2027	July 12 - 16, 2027
June 28, 2027	July 2, 2027	July 19 - 23, 2027
July 5, 2027	July 9, 2027	July 26 - 30, 2027
July 12, 2027	July 16, 2027	August 2 - 6, 2027
July 19, 2027	July 23, 2027	August 9 - 13, 2027
July 26, 2027	July 30, 2027	August 16 - 20, 2027
August 2, 2027	August 6, 2027	August 23 - 27, 2027